

# COTGRAVE TOWN COUNCIL

SUITE F, COTGRAVE BUSINESS HUB, CANDLEBY LANE,  
COTGRAVE, NOTTINGHAM, NG12 3US  
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**Mrs J Stephenson – Town Clerk**

12<sup>th</sup> November 2024

Dear Sir/Madam,

You are summoned to attend the Town Council meeting being held on **Monday 18<sup>th</sup> November 2024 at 7pm**, which will be held in Cotgrave Futures Meeting Room, to transact the business specified below.

Members of the press and public are welcome to observe proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

**PLEASE NOTE THAT BENTE KLEIN THE DEVELOPMENT PROJECT MANAGER FROM CAVENDISH CONSULTING WILL BE IN ATTENDANCE TO DISCUSS HERON SOLAR FARM.**

**The press and public will be excluded from the meeting during consideration of item/s of business on the grounds that they involve the likely disclosure of exempt information as defined in Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.**

Yours faithfully

*J D Stephenson*

**Mrs J Stephenson  
Town Clerk**

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**AGENDA**

1. To receive apologies for absence.
2. Declarations of Interest.
3. Public Open Session (15 minutes maximum participation)
4. To confirm the accuracy of the minutes of the Council Meeting held on 21<sup>st</sup> October 2024 (pages 1-10) and to **note** the minutes of the Finance Committee held on 11<sup>th</sup> November 2024 (pages 11-12)
5. To consider progress with the decisions taken.
6. To confirm the Planning Minutes – to note

7. Planning Applications  
24/01698/ADV 1 Cotgrave Shopping Centre, Candleby Lane, Cotgrave, Nottingham,  
NG12 3JQ – two proposed signs.
  8. Financial Matters – to consider a) payments made, b) income received (since the last meeting), c)  
Financial Statements for October 2024.
  9. Grants – to consider grant application from a) Cotgrave Candleby Lane School
  10. Working Groups – a) Pensioners Christmas Meal, b) Fireworks Event
  11. Allotments 2025 – a) to approve rent, b) To approve the Terms and Conditions of Tenancy,  
c) To consider whether to permit allotment tenants to have ponds (with restrictions as per the  
Terms and Conditions.
  12. Climate & Nature Bill – to decide if Council wish to support the bill.
  13. Deed of Easement land off Burhill – to discuss next steps.
  14. Greater Nottingham Strategic Plan – Publication Draft Consultation
  15. Council Policies – Sexual and General Harassment Policy & Procedure – to approve.
  16. Rushcliffe Borough Council – Greater Nottingham Strategic Plan – Publication Draft Consultation  
– for council’s consideration/comments.
  17. Correspondence
  18. Update from Ward Members
  19. Clerk’s Reports
  20. Councillors Reports
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