

COTGRAVE TOWN COUNCIL

SUITE F, COTGRAVE BUSINESS HUB, CANDLEBY LANE,
COTGRAVE, NOTTINGHAM, NG12 3US
TELEPHONE : 0115 989 3876

Website: www.cotgrave-tc.gov.uk Email: clerk@cotgrave-tc.gov.uk

Mrs J D Stephenson – Town Clerk

12th February 2025

Dear Sir/Madam,

You are invited to attend the Town Council meeting being held on **Monday 17th February 2025 at 7pm**, which will be held in Cotgrave Futures Meeting Room, to transact the business specified below.

Members of the press and public are welcome to observe proceedings. Time is allowed for brief public participation. (Please forward details of any issues to the Town Clerk prior to the meeting).

The press and public will be excluded from the meeting during consideration of item/s of business on the grounds that they involve the likely disclosure of exempt information as defined in Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.

Yours faithfully

J D Stephenson

**Mrs J D Stephenson
Town Clerk**

AGENDA

1. To receive apologies for absence.
2. Declarations of Interest.
3. Public Open Session (15 minutes maximum participation).
4. To confirm the accuracy of the minutes of the Council Meeting held on 20th January 2025 and to note the minutes of the personnel meeting dated 21st January 2025 and 3rd February 2025.
5. To consider progress with the decisions taken.
6. Planning Minutes – to note.
7. Planning Applications
8. Financial Matters – a) Payments made, b) income received (since the last meeting), c) Financial Statements for January 2025, d) To agree to appoint Mr David Dixon as independent Internal Auditor for 2024/2025 and 2025/2026 audits.
9. Grants – a) to consider a request from the Cotgrave Young People's Centre
10. Lithium-Ion Battery Safety Campaign – to consider supporting the campaign.

11. Pressure Washer – to consider quotation and purchase of
12. Council Policies – a) to review the following policies:-
 - i) Equality, Diversity and Inclusion
 - ii) Environment and Sustainability
 - iii) Home and Hybrid Working
 - iv) Child Protection

b) to adopt the Flexible Working Policy (Approved by Personnel Committee)
13. Rushcliffe Borough Council – Rushcliffe Design Code Supplementary Planning Document - any comments to be observed by Council.
14. Tree Works – to consider quotations to carry out tree works in Cotgrave.
15. Issues in respect of Hollygate Lane – to consider comments made by resident.
16. Website and emails – to approve upgrades to the Council website and email system.
17. Report from Cotgrave Police – to note.
18. Correspondence.
19. Update from Ward Members.
20. Clerk's Reports.
21. Councillors Reports.

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22. Barratt Homes - a verbal update from Councillors Shaw and Butler in relation to the changes in conditions of planning application regarding the bridge at Hollygate
 23. CCLA - To consider/approve an investment.
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